

POSITION DESCRIPTION

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| POSITION TITLE | Nurse Practitioner |
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| REPORTING RELATIONSHIP | Manager of Physician Practices |
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| POSITION SUMMARY | Overall responsibilities consist of patient care to include medical histories, physical examinations, diagnosis and treatment. To assist assigned departments in the achievement of their department and corporate wide goals, henceforth enhancing the mission of the Health Care Organization. |
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POSITION ACCOUNTABILITIES

1. Support the mission, vision and goals of Hills & Dales General Hospital; contribute to the continuous improvement of hospital and health care services.
2. Take detailed patient medical history.
3. Perform physical examinations.
4. Diagnose and decide treatment of patients.
5. Suture wounds and/or assists in surgery.
6. Initiate therapy, prescribe medications and give vaccinations.
7. Order lab tests, x-rays, and other diagnostic studies.
8. Assist patients at home, in nursing homes, or in other extended care settings.
9. Counsel patients on preventative care and/or medical problems..
10. Establish and maintain effective communications with medical staff, the community and all levels of supervision and staff; participate in hospital, medical staff committees as required; develop appropriate professional liaisons.
11. Represent the hospital in a variety of community activities in order to maintain positive public relations and improve the quality of care provided.
12. Maintain professional growth and development for self and staff through current literature, in-service meetings or participation in other workshops or educational programs.
13. Lead implementation of new approaches and techniques to continuously improve patient care delivery and hospital operations including but not limited to coordination/implementation of HIPAA.
14. Other duties as assigned or required.
15. To Hardwire Excellence as demonstrated in the Quint Studer Philosophy.

QUALIFICATIONS

Education: Masters Degree in Nursing required with formal Nurse Practitioner Certification; Licensed in the State of Michigan.

EXPERIENCE & SKILLS

- Minimum of three to five years of experience preferred.
- Active listener; effective communicator; knowledge of group dynamics; ability to be both a team member and a team builder; ability to energize and focus a group to work together to achieve goals and objectives. Must be analytic and have problem-solving skills.

PHYSICAL DEMANDS

- While performing the duties of this job, the employee is frequently required to sit: dexterity with computer and other office equipment.

Work Conditions

- Typical stresses of health care environment. Handle unpredictable, emergency or crisis situations, Contact with patients under wide variety of circumstances. Subject to many interruptions. Subject to irregular hours.

We are an Equal Opportunity Employer